

## 2017-2018 Midyear Division Capacity Assessment

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- [DCA Administration Fidelity Checklist](#)
- [DCA Scoring Guide](#)
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### Scoring Form

Item	Score
<ul style="list-style-type: none"> <li>● 1. There is a Division Implementation Team (DIT) to support implementation of Virginia Tiered Systems of Supports (VTSS)</li> </ul>	<input type="radio"/> 2 <input type="radio"/> 1 <input type="radio"/> 0
<ul style="list-style-type: none"> <li>● 2. DIT includes someone with <b>executive leadership</b> authority</li> </ul>	<input type="radio"/> 2 <input type="radio"/> 1 <input type="radio"/> 0
<ul style="list-style-type: none"> <li>● 3. DIT includes an identified <b>coordinator</b> (or coordinators)</li> </ul>	<input type="radio"/> 2 <input type="radio"/> 1 <input type="radio"/> 0
<ul style="list-style-type: none"> <li>● 4. DIT uses an effective team meeting process</li> </ul>	<input type="radio"/> 2 <input type="radio"/> 1 <input type="radio"/> 0

● 5. Division has written procedures for selecting evidence-based practices

2  1  0

● 6. Division documents how current evidenced-based practices link together

2  1  0

● 7. Funds are available to support the implementation of VTSS

2  1  0

● 8. Division has an **implementation plan** for VTSS

2  1  0

● 9. DIT actively monitors the implementation of the plan

2  1  0

● 10. Division utilizes a **communication plan**

2  1  0

● 11. Division uses a process for addressing internal barriers

2  1  0

● 12. Division uses a process to report **policy relevant information** to outside entities

2  1  0

● 13. DIT supports the use of a **fidelity** measure for implementation of VTSS

2  1  0

● 14. DIT has access to data for VTSS

2  1  0

● 15. DIT has a process for using the data for decision making

2  1  0

● 16. Division provides a status report on VTSS to the school board

2  1  0

● 17. **Building Implementation Teams (BITs)** are developed and functioning to support implementation of VTSS

2  1  0

● 18. DIT supports BIT implementation plans being linked to division improvement plan

2  1  0

● 19. DIT supports BITs using data for decision making

2  1  0

● 20. Division uses a process for selecting staff (internal and/or external) who will implement and support VTSS

2  1  0

● 21. Division has an ongoing plan to strengthen staff skills

2  1  0

● 22. DIT secures training on VTSS for all division/school personnel and stakeholders

2  1  0

● 23. DIT uses training effectiveness data

2  1  0

● 24. DIT uses a **coaching service delivery plan** to support building implementation teams

2  1  0

● 25. DIT uses coaching effectiveness data

2  1  0

● 26. Staff performance feedback is on-going

2  1  0

● **Division Capacity Assessment Score: 0%**

Subscale Scores

- Leadership: 0%
- Action Planning: 0%
- Performance Feedback: 0%
- Selection: 0%
- Training: 0%
- Coaching: 0%
- Decision Support System: 0%
- Facilitative Administration: 0%
- Systems Intervention: 0%

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Click 'Save' to save your changes so far and return to the Division Coordinator Dashboard.

Save